

Background

The last day to complete the administration of the spring 2025 Iowa Statewide Assessment of Student Progress (ISASP) is **May 9, 2025**. Please note these post-administration events and deadlines as you close out your ISASP testing. Pages 70–72 of the Test Administrator Manual present detailed information on post-administration tasks:

<https://iowa.pearsonaccess.com/manuals/>.

For Online Testing

Complete these tasks at the end of your online test administration:

- Collect all test materials and securely dispose of testing tickets and scratch paper.
- Review all online test sessions; remove students who will not be testing from *Ready* status.
- Stop all online test sessions; all tests in a session must be in *Completed* or *Marked Complete* status to stop a session.
- Review student demographic information in PearsonAccess^{next} for accuracy. This information will be reflected in the final published reports.

The post-administration tasks in PearsonAccess^{next} must be completed by end of day **May 9, 2025**.

For Paper Testing

Complete these tasks at the end of your paper test administration:

- Collect all test materials and securely dispose of scratch paper, extra paper bands, unused School/Class ID Sheets, extra UPS return labels, and extra Pearson processing labels.
- Prepare paper test materials to be sent back to Pearson; **send back materials as soon as possible**.
 - Scorable materials (used answer documents) – use blue Pearson labels and UPS scorable return labels
 - Nonscorable materials (all test booklets and unused answer documents) – use pink Pearson labels and UPS nonscorable return labels
- If large print or Braille materials were used, ensure all student responses have been transcribed to a regular print answer document.
- Schedule a pickup with UPS (see pages 71–72 of the [Test Administrator Manual](#) for the steps to do this).
- Review student demographic information in PearsonAccess^{next} for accuracy. This information will be reflected in the final published reports.
- Follow up **immediately** if contacted about paper processing alerts or *Rejected Student Tests*.

The last day to ship paper test materials for scoring is **May 13, 2025**. **Late materials will not be scored.**

Rejected Student Tests for Paper Testing

During the processing of completed paper tests, a Rejected Student Test error may occur if the student information on the answer document does not match the student information in PearsonAccess^{next}. These tests are then put on hold for scoring.

If you receive a notification email about Rejected Student Tests, please sign in to PearsonAccess^{next} to resolve these errors. The [Important Dates bulletin](#) has information on the types of errors and how to resolve them on pages 16–18.

The deadline to resolve Rejected Student Test errors is **May 16, 2025. Tests unresolved after this date cannot be scored.**