

General Information

Prior to each administration year of the Iowa Statewide Assessment of Student Progress (ISASP), every educator involved with the test is required to complete the **Test Security training**. This applies to educators in public districts and nonpublic schools. This training requirement is to be completed prior to receiving ISASP paper materials, if any have been ordered. All training modules are posted in Pearson's Training Management System (TMS).

The first test date of the state-designated testing window is March 13, 2023. Initial shipments of ISASP paper materials will begin arriving the week of February 27. Please ensure you and all your testing staff have completed the required training in advance of online testing or receiving paper materials.

ISASP Test Security Training Module (duration: 25 minutes)

The *2022–2023 Test Security* training module is **required for all educators** (teachers, proctors, paraeducators, district staff) involved with the administration of ISASP. This training can be completed individually or in a group setting.

A person with a Coordinator account in PearsonAccess^{next} can monitor staff's training completion. In TMS, the *Admin* option has a *Reports* task which will generate a list of testing staff who have completed trainings in TMS. There is also a *Group Training* task, which can document all testing staff who completed trainings in group settings.

Link to TMS: <https://iowa.pearsonaccess.com/training-mods/>

The **TMS User Guide** provides more information about the Admin option and a table listing the testing staff roles that should complete the different trainings. This guide is also available at the link above.

ISASP Test Coordinator Overview (39 minutes) and Test Administration (50 minutes) Modules

In addition to the Test Security training, **at least one (1) Coordinator** at the district or nonpublic school is to have completed the Test Coordinator Overview and Test Administration trainings in advance of online testing or receiving paper materials. These two modules cover topics such as adding users, managing student registrations for testing, monitoring online test sessions, and providing accommodations.

Both of these modules are also posted in TMS: <https://iowa.pearsonaccess.com/training-mods/>